

**Step 1.** From the Dashboard, Tap the Settings icon.



**Step 2.** Under Settings Tap Mail, Contacts, Calendars.

Settings	
Airplane Mode	OFF
🛜 Wi-Fi	emp >
Setch New Data	Push >
Sounds	>
Brightness	>
Wallpaper	>
General	>
Mail, Contacts, Cale	endars >

**Step 3.** Tap Add Account.



**Step 4.** Tap Other, located at the bottom of the list.

Mail Add Acc	ount
Microsoft Excha	nge
mobil	eme
GM	ail
YAHO	O! MAIL
AOL	. >>
Oth	er
YAHOO AOL Oth	D! MAIL

**Step 5.** Enter the following information in the spaces provided:

- 1. **Name**—Enter your full first and last name, as you want it to be displayed in the email you send.
- 2. Email—Enter your entire email address (e.g., myname@mydomain.com).
- 3. **Password**—Enter your email account password. You can change your password either by your Cpanel (www.yourdomainname.com.au/cpanel) or you can contact your host provider.
- 4. **Description**—Enter a descriptive name for your account (e.g., My Work Account). This description will be visible only to you

Address name@example.com Password Required	nple.com 2. 3.	
Password Required	3.	ddress na
	1	assword R
Description My Mail		escription N

**Step 6.** On the next screen, select POP on the IMAP / POP button and enter the Incoming Mail Server information:

- 1. Host Name enter the mail server address (e.g: mail.example.com).
- 2. User Name enter the full email address (e.g., name@example.com).
- 3. Password Enter the password associated with your email.

## **Incoming Mail Server Example:**

## mail.INSERT-YOUR-DOMAIN-NAME-HERE.com.au

Enter yo	our account information
Cancel Ne	ew Account Save
IMAP	РОР
Name	Your Name
Address	name@example.com
Description	My Email
Incoming Ma	ail Server
Host Name	mail.example.com 5.
User Name	Required 6.
Password	Required 7.

**Step 7**. Scroll down and enter the Outgoing Mail Server information:

- Host Name enter the mail server address (e.g: mail.example.com).
   User Name enter the full email address (e.g., your-name@example.com).
   Password Enter the password associated with your email.

## **Outgoing Mail Server**

Who is your Internet provider?

Internet Provider	<b>Outgoing Mail Server</b>
AAPT	mail.aapt.net.au
iiNet	mail.m.iinet.net.au
Internode	mail.internode.on.net
iPrimus	smtp.iprimus.com.au
OptusNet	mail.optusnet.com.au
Telstra Bigpond	mail.bigpond.com
TPG	mail.tpg.com.au
Vodaphone	smtp.vodafone.net.au

If your ISP is not here then search online for your ISP outgoing mail address



## Step 8. Click Save

**Step 9.** If you see a message that says "Cannot Connect Using SSL", click Yes when asked to setup the account without SSL.

Verifying POP ac	count information
New A	ccount Save
ІМАР	РОР
Cannot Conne Do you want to t account wit	ect Using SSL ry setting up the thout SSL?
Incoming Mail Ser	rver
Host Name mail.	domain.com
User Name user	@domain.com
Password ••••	•

The Advanced settings for the account will be displayed and do not need to be changed.

**Step 8.** Tap the Save button.

**Step 9.** You will be returned to the Mail, Contacts, Calendars screen. A POP email connection will normally delete messages from the server after download; however, by default the iPhone will leave copies on the server. This allows you to access these messages through other email clients. To change this setting, tap the name of the account you just created.

**Step 10.** Scroll to the bottom of the screen, and tap the Advanced button.

**Step 11.** Tap Delete from server.

**Step 12.** Tap a selection based on whether messages should be removed from the server: never, after seven days, or when removed from your inbox.

Deleted Messages Remove After Incoming Settings Use SSL Authentication	one week >
RemoveAfterIncoming SettingsUse SSLAuthentication	one week >
Incoming Settings Use SSL Authentication	
Use SSL Authentication	OFF
Authentication	OFF
	>
Delete from server	Never >
Server Port 110	

**Step 13.** After completing these steps, you should be able to send and receive email successfully.